Crozet Trails Crew  
Monthly Meeting  
Thursday, August 8th, 2013  
Anna’s Pizza, Crozet, VA  
Agenda  
  
-Introductions: Janet, Pat, Teri, Mary, Steve, Phil, Bob, Leslie, Linda, Jessica, Nan, Billy.  
  
-Building:  
- Finish the 2013-winner bridge (This Saturday)  
- Mow base of the WestHall trail.  
- Replace the Joseph Taylor bridge, with footings! Maybe this weekend and if not, we'll do it and not wait for the County to do it.  
            - Bushwack the 5k route. Mr. Coble will do the section across his property. We need to do the rest of the field that we'll use for the race plus we'll need to do the trail that's already cleared for scout runners on August 24th but also rent a bush hog during the week (rentals not open on weekends) to mow the whole thing in one day + the field pre- or post-Aug 24, and then again Oct 5th-ish.  
--Need another ramp (more rough than bridges and removable) -maybe palates with plywood top? for the smaller but very muddy creek crossing from field.  
-Planning:  
            - Other obstacles on 5k Route? Scouts will tell us about these and we will mark them for race day.  
            - Preparation for 5k!! Saturday, October 12th.  
-- Jessica will make race flyer used from last year... 8.5 x 11 only, made and go out to all biz and smart flyer at UVA--Janet Oct 5-12 and Sept 21-24; and Leslie will put a link to the A&C Festival website too.  
--Make a press release for Gazette and DP and Albemarle Family, etc ... Jess will write it and  Phil will distribute.  
--Email previous racers ... Jessica. Also CTC members so we can send it to our respective HOAs, contact lists, [et.al](http://et.al/).  How about to runner groups? Real Women's Marathon, etc.  
--Need to meet w Leslie about logistics and parking, etc. --Jessica  
--Swim team will handle parking for festival by about 9, but we need 3 parking guides from 7-8 a.m. (who will talk first with Kelly S., he lives near the park).  Teri + 2. Jessica will send contact info to Teri.  
--Carl and John meeting was great... Ideas for winners and awards + Liz's medallions (put her logo on the shirt; pay for her clay if she'd like). Prizes from biz, and top winners get them, top finisher gets the bridge named after him/her. Other winners do a drawing for other prizes.  
--what to ask businesses: Sponsor on t-shirt (first 18 get on there), or can offer prizes... Jessica will divide up biz amongst us. Go to other towns outside of Crozet if we want to. Ask them if they want to have an ad in the 5k part in the Festival promotional material (Leslie needs it by Oct 1 so we need it by Sept 15.) They have to pay for ad BUT all biz who donate anything get name in Gazette, plus on a list of names in booklet for Festival for free. If they want an ad in addition, that is a third option.  
If they're interested in an ad tell them someone from the Festival will contact them soon. Tell Leslie!  List from Jess will be just for Crozet, but if you go to other biz elsewhere, fine, just be sure to let Jessica know.  
Bob will do spreadsheet again this year.  
Go back to pick up prizes.  
--Help John with timing.  
--7-8 is online registration ... Jess + Pat yes, and Bob S? Janet does crowd control, bibs etc. Library registration the night before. At least 2 head coordinators for this.  
--Parking  
--Timing table readying  
--Volunteers manager of football team to help at 7:30 to posts... Need a driver and vehicle to take them along the trails. Water cooler, cups, bags for trash pick-up. Or use mountain bikes to get them there. Number the spots on the trail and tell kids to go to X spot. Get a list of kids and assign them to spots.  
--8 a.m. is lineup for race. Get their bib, and go to the sections they want (walk, speeders, nice run, etc).  
--8:30 race starts  
--9:45 timing cuts off. (App this year will tell us who wins but still have to input times.)  
--Showers, + food, hydrate, prizes on the soccer field finish line.  
--Linda will be at the soccer field and in charge of getting prizes etc up to booth on Festival grounds for awards ceremony at 10:15... Maybe via Gator (check with Leslie).  
--Lead walks? Jess, Linda  
  
--Signup Genius = don't wait to see where you're needed, sign up early.  
--THURSDAY NIGHT OCTOBER MEETING NIGHT WILL BE FOR A COORDINATORS RUN THROUGH and volunteer orientation at the Park.  Map will dictate where we put volunteers on spots.  
--Need someone to mark trail marker, and rock / obstacle points etc. Friday night.  
--Showers after with a Y person to direct them at end, so we don't have to cover that.  
--Plaques (3) to be made and mounted on kiosk and 2 other bridges. Jessica  
  
  
-Other: Make a donation to Library in the name of CTC, but only if you want to and if we collectively donate $1000 we can have a leaf for CTC... Start that and if we don't get it for opening day we can add to it until total collected.  
            Human chain for book moving, wear CTC shirts, Tuesday, August 27 at 10am.  
  
Next workdays:  - Sat 8/10, 8/24. Mid week? Bushhogging?  
Next Meeting: Thursday, September 19th (NOTE DEVIATION FROM USUAL DATE!!!) October Thursday is orientation.